

Node Agreement Template: Please adapt this template to the specific needs of your Node, but retaining the information requested. When preparing this document, overwrite the entries in blue with the corresponding data for your Node. Text in red indicates the need for a choice. The final document should not contain text in different colors nor unnecessary text (such as the instructions).

The CECAM Node at *Institution X*

Supplementary Node X Agreement

1 Purpose

This agreement between *Institution X* (in case of a Consortium, please indicate all involved Institutions) and CECAM establishes a CECAM node within *Institution X (or the Consortium)*. The Agreement forms a supplement to the Convention of CECAM and is subject to the provisions in that Convention. In particular, Articles 1, 4 and 5 of the Convention describe the multi-nodal structure of CECAM and define the roles of the headquarters and nodes within that structure.

Choose:

Institution X (or one or more members of the Consortium) is a Member Organisation of CECAM

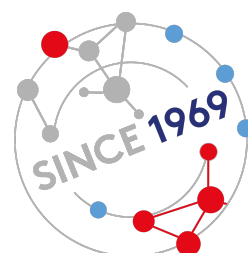
Or:

Node X is sponsored and represented on the Council of CECAM by its parent organisation *Member Organisation Y*

IF NODE ESTABLISHED BY MORE THAN ONE INSTITUTION INCLUDE:

[The Node is established by more than one Institution. A renewed Consortium Agreement, established between all Institutions, creating the node of the Consortium "Node X" is joined to the present agreement.]

This Agreement is signed by CECAM and by the *Node X* Node Authority. The Node Authority is the Authority nominated by *Institution X, or agreed within the Consortium Agreement establishing the Node*, and authorised to sign agreements related to the Node on behalf on each single Institution constituting the Node. The Node Authority is identified as the Node Director. (CHANGE IF NOT NODE DIRECTOR, BUT PLEASE INDICATE Node Authority)



2 Duration

This Agreement will apply for the 4 years between *start date* and *end date*.

During the final year of the Agreement, the CECAM Council and *Institution X* will review it, consider any proposed modifications to its present form and agree either to extend it for a further 4 years or to terminate it.

3 Objectives of CECAM

The general purpose of CECAM is to organize and promote the range of activities listed in Article 1 of the Convention in order to enhance European cooperation in computational research in biology, chemistry, engineering and physics, and broaden its interest beyond these research areas.

4 Objectives of *Institution X*

The principal in-house computational research interests and capabilities of *Institution X* are as follows.

[Brief description to be inserted here.]

The interests and capabilities of *Institution X* regarding the support of computational research within a wider scientific community are as follows.

[Brief description to be inserted here.]

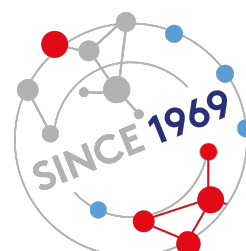
The infrastructure available at *Institution X* for CECAM activities is as follows.

[Brief description to be inserted here.]

These interests, capabilities and infrastructure are the basis for the establishment of a CECAM node within *Institution X*.

5 The Director of *Node X*

Either:



[
The Director of *Node X* will be [name of Director]. By this Agreement the Council of CECAM endorses this appointment, having followed the procedure for doing so laid down in paragraph 6.10(ii) of the Convention.

Or:

The Director of *Node X* (that is, the CECAM node within *Institution X*) will be chosen by the following procedure [specify the procedure for appointing the Director, the procedure to culminate in endorsement by the Council of CECAM].

The duration of the appointment of the Director of *Node X* shall be a maximum of four years. In the event that the Director of *Node X* has to be replaced, *Institution X* will identify a successor by the following procedure [specify the procedure for appointing the Director, the procedure to culminate in endorsement by the Council of CECAM], and the appointment will be subject to the endorsement of the Council of CECAM.

The Director of CECAM together with all the Node Directors will constitute the CECAM Board of Directors. This Board will be chaired by the Director of CECAM and carry out the tasks assigned to it in Article 6.14 of the Convention. *Institution X* agrees that [name of Director] will represent *Node X* on the Board of Directors.

6 CECAM Activities at *Node X*

The entire programme of CECAM activities in any given year, that is

- (i) activities to be hosted at the CECAM Headquarters in EPF Lausanne plus
- (ii) activities to be hosted at the node within *Institution X* plus
- (iii) activities to be hosted at the other nodes

will be agreed during the previous year following discussions in the Board of Directors, as described in articles 6.13 and 6.14 of the Convention.

Subject to such discussions in the Board of Directors, *Institution X* intends to participate in the following CECAM activities: [provide a brief description of the proposed activities for Node X]



7 Financial Arrangements

Institution X confirms that it is prepared to provide funding of at least € X,000 per annum to support such CECAM activities at **Node X** as are agreed by the Board of Directors according to paragraph 6. This target budget is to be used for planning purposes. The actual Node budget for a given financial year is confirmed in advance in a meeting of the Board of Directors. The minimum Node budget is 50,000 Euros per year (Article 7.2 + Annex 3 of the Convention).

This funding will be used and remain in **Institution X**, unless explicitly decided by the Node Director (e.g. in the context of multimodal activities) and will be clearly identified as the CECAM Node X budget. The transactions within this budget line will be administered by the Director of **Node X** and will be reported annually to the Director of CECAM who will include the accounts of all nodes in the complete annual Financial Report to be presented to the Council of CECAM as required by paragraphs 6.10(vi), 6.10 (vii), 6.14(i), 6.21(iii), and 7.2 of the Convention.

8 Renewal or termination of Agreement

This Agreement will terminate on **[date]** having been in force for four years. At least 3 months before the Council meeting immediately preceding the above termination date of the Node agreement, the Node Institution writes to the President of the Council stating its wish either to continue to host a Node or to cease Node activities. In the former case, the Node Institution may propose amendments to its Node agreement for the consideration of the Council. The Council then discusses this statement at its next meeting and decides on renewal or termination.

Signatures:

[Location], _____ **[date]**

[Title – First Name – Name]
[Position]

Lausanne, _____

CECAM Council President

